

**FIRST**<sup>®</sup>

PRESENTING SPONSOR

QUALCOMM<sup>®</sup>

**2016**

# CHAMPIONSHIP

**APRIL 27-30**  
St. Louis, Missouri

## Volunteer Orientation

America Center, Edward Jones  
Dome, and Union Station

Volunteers move *FIRST* Forward

FOR INSPIRATION & RECOGNITION OF SCIENCE & TECHNOLOGY



**MORE THAN  
ROBOTS**<sup>SM</sup>

# Championship is bigger than ever!

- 1,000,000 Volunteer Hours
- Over 1,500 Volunteers
- Nearly 900 Teams
- 4 *FIRST*® Programs
- 4 Venues
- One Unforgettable Experience

## America's Center Convention Complex

- 701 Convention Plaza  
St. Louis, MO 63101
- Programs: **FIRST Robotics Competition**,  
**FIRST LEGO League**  
FLL Schedule:  
<http://www.firstchampionship.org/first-lego-league>
- More Information:  
<http://explorestlouis.com/meetings-conventions/americas-center/>



## Edward Jones Dome

- 901 N Broadway  
St. Louis, MO 63101
- Programs: **FIRST Robotics Competition**  
FRC Schedule:  
<http://www.firstchampionship.org/first-robotics-competition>
- More Information:  
<http://explorestlouis.com/meetings-conventions/americas-center/edward-jones-dome/>



## Union Station

- 1820 Market St  
St. Louis, MO 63103
- Programs: **FIRST Tech Challenge**, **FIRST LEGO League Jr.**  
FTC Schedule:  
<http://www.firstchampionship.org/first-tech-challenge>  
FLL Jr. Schedule:  
<http://www.firstchampionship.org/first-lego-league-jr>
- More Information:  
<http://www.stlouisunionstation.com/info/aboutUs>





## The Marriott Grand Hotel

- 800 Washington Ave  
St. Louis, MO 63101 Programs: **Sponsors, Exhibitors**
- More Information:  
<http://www.marriott.com/hotels/travel/stlmg-marriott-st-louis-grand/>



# Mobile App: *FIRST* Championship

- Free Mobile Application Name: *FIRST* Championship
- Available at:

Apple:


<https://itunes.apple.com/us/app/id1099958883>

Google Play:

<https://play.google.com/store/apps/details?id=com.guidebook.apps.firstchampionship.android>

Landing page:

<https://guidebook.com/app/FIRSTChampionship/>




Enhance your *FIRST* Championship experience. App includes interactive maps, personalized schedules, activities, team info, alerts, and more. Coming Soon!

Get it on Google play

Download on the App Store

EVENT APP SPONSOR



# Before Arriving - *Consent & Release*



- You can download or sign the form electronically on the Volunteer Information & Matching System at [www.firstinspires.org/vims](http://www.firstinspires.org/vims)
- Select “Consent & Release” from the left hand navigation
- Select how you would like to fill out this form and click “OK/Close Form”

The Participant (and the Parent/Guardian of a Participant under 18 years of age) does not hereby release any claims against any individual person who intentionally causes injury to the Participant.

3. Participant (and the Parent/Guardian of a Participant under 18 years of age) understands that photographs, videotapes, and other recordings will be made of participants in the Programs, including the Participant. Participant (and the Parent/Guardian of a Participant under 18 years of age) consents to those photographs, videotapes, and other recordings and the use thereof (i) as part of a record of the Program and (ii) to promote FIRST and the Programs.

Participant (and the Parent/Guardian of a Participant under 18 years of age) has read this document and understands that this Consent and Release Agreement includes a waiver of the right to make injury claims that is intended to be legally binding. By signing below, Participant (and the Parent/Guardian of a Participant under 18 years of age) agrees to this Consent and Release Agreement.

Please select one of the options below:

☒ Checking this box constitutes my online signing of this Consent and Release Agreement.

☐ I am printing this Consent and Release Agreement for in-person submission at a FIRST event.  
(Print Agreement)

☐ I will complete the Consent and Release Agreement at a later time.

Name of Signer: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name of Signer: \_\_\_\_\_  
Date: \_\_\_\_\_

**OK / Close Form**

©2013 US FIRST | About Us | Important Registration Information | FIRST Programs | Report an Issue

All volunteers assigned through VIMS have completed the Consent & Release Form.

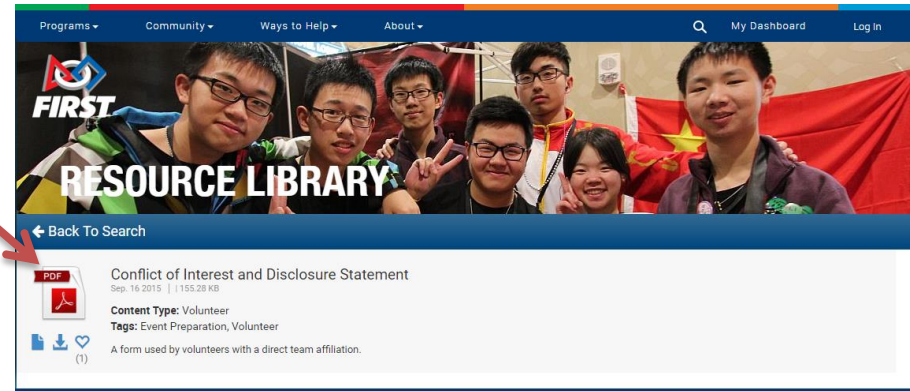


- Conflict of Interest form can be found at: <http://www.firstinspires.org/node/4231>
- Please download, print, and sign to bring to Championship
- Roles require this form to be signed include:

Download the form directly from our website

FLL Volunteer Positions	FTC Volunteer Positions	FRC Volunteer Positions
<input type="checkbox"/> Head Referee <input type="checkbox"/> Judge <input type="checkbox"/> Judge Advisor <input type="checkbox"/> Referee <input type="checkbox"/> Scorekeeper	<input type="checkbox"/> Field Manager <input type="checkbox"/> Field Technical Advisor <input type="checkbox"/> Hardware Inspector <input type="checkbox"/> Head Referee <input type="checkbox"/> Judge <input type="checkbox"/> Judge Advisor <input type="checkbox"/> Referee <input type="checkbox"/> Robot Inspector <input type="checkbox"/> Scorekeeper <input type="checkbox"/> Software Inspector <input type="checkbox"/> Team Queuer	<input type="checkbox"/> Field Supervisor <input type="checkbox"/> Head Referee <input type="checkbox"/> Inspection Manager <input type="checkbox"/> Judge <input type="checkbox"/> Judge Advisor <input type="checkbox"/> Lead Robot Inspector <input type="checkbox"/> Referee <input type="checkbox"/> Robot Inspector <input type="checkbox"/> Safety Advisor <input type="checkbox"/> Scorekeeper <input type="checkbox"/> Team Queuer

Defensive Coordinator



# Badging On-Site

- **If you registered with Experient before arriving:**
  - Print your personalized Barcode and bring to Championship
  - Bring Photo ID
  - Scan Barcode and Experient will ready your badge on-site
- **If you did not register with Experient before arriving:**
  - Bring Photo ID
  - If possible, print your assignment email
  - Register (confirm your information) with Experient on site
- **If you have not received an email from Experient, but are assigned in VIMS:**
  - Please email [volunteer@firstinspires.org](mailto:volunteer@firstinspires.org)

What you should receive at Volunteer Registration:

- Championship Volunteer Name Badge
- Championship Volunteer T-Shirt
- Championship Volunteer Pin
- Volunteer Gift
- Program Specific Material
- At Union Station, volunteers will complete badging at Registration and receive all other information and items at Pit Admin

# General Volunteer Information

- **Lost & Found:**
  - Will be located at each program's Pit Admin
  - Post Championship, Lost & Found will be sent to FIRST Headquarters, and can be inquired at through [volunteer@firstinspires.org](mailto:volunteer@firstinspires.org)
- **Parking**
  - If you plan on driving, please communicate with your Volunteer Coordinator for parking logistics.
  - Parking for America Center and Edward Jones Dome is available on Cole St, north of the Dome in a surface lot. Covered parking is available for \$10/day.
  - On 7<sup>th</sup> Street (behind Embassy Suites) there is a surface lot available for \$5/day.
  - Union Station, parking passes are available, please contact your Volunteer Coordinator.

- **Personal Items**

- Americas Center and Edward Jones Dome – Coat Room is available, don't leave valuables. It is NOT staffed, leave items at your own risk.
- Union Station - You can leave items in the Volunteer Café, but it is not a secure location. Leave items at your own risk.
- ***If you cannot carry it, please don't bring it.***

- **Volunteer Café Hours**

*Hours of Volunteer Cafés vary on location, please see detailed schedule*

- Meals are generally available at regular meal times (check schedule)
- Snacks and Beverages offered **ALL DAY**

- **Volunteer Attire**

- Attire worn by volunteers should be comfortable and volunteer roles should be easily done in attire.
- Attire should be clean and appropriate. Closed-toed shoes are required.
- Attire should reflect Gracious Professionalism, please take pride in what you wear and represent.

- **Wifi Availability**

- Wifi for volunteers will be available when and where it is possible, ask at Registration for more details dependent on location and venue.
- Availability is subject to change, please ask your Volunteer Coordinator for more details.



## Rules Inside All Venues

- **Safety glasses** *MUST* be worn at all times in the fields & pit, non-reflective only.
- **Closed toed shoes** must be worn in the team work areas (by volunteers and visitors).
- **Children 12 and under** must be accompanied by an adult at all times while they are at the event.
- Please be sure to have another responsible relative take care of any children in your care. **You are not allowed to volunteer while taking care of a child.**
- In case of an incident which should be reported (medical or non-medical), **talk to your Volunteer Coordinator (VC)**.
  - Incident report forms are located at Pit Admin.
- **In case of an emergency, please evacuate with the teams and guests!**
- Please limit phone use to break times.

# Emergency Procedure - Americas Center and Edward Jones Dome

- Detailed information about Emergency Procedures will be given at Registration upon arrival.
- Go to:
  - **Public Safety Office: Room 109 (America's Center)**
  - **Pit Administration Area for each Program (America's Center)**

**DO NOT CALL 911**

# Emergency Procedure - Union Station

- Detailed information about Emergency Procedures will be given at Registration upon arrival.
- Contact:
  - **Volunteer Coordinator or Lead Volunteer**
  - **Pit Administration Area for each Program**

**DO NOT CALL 911**

# Discounted Metrolink Passes

- *FIRST* has negotiated discounted public transit Metrolink Passes valid April 24<sup>th</sup> – May 1<sup>st</sup>
- Information can be found at <http://www.firstchampionship.org/championship-schedule#block-block-65>
- Online ordering can be completed at <http://www.metrostore.org/product/2016-first-robotics-championship-metro-pass>
- Discounted Metrolink passes can only be purchased online or inside the Americas Center upon your arrival

# Travel Safety Advisory

- *FIRST* has released a **Travel Safety Advisory** informational document, which can be found online at <http://www.firstchampionship.org/sites/default/files/plan-your-visit/travel-advisory-2016.pdf>
- More information about planning your trip can be found at <http://www.firstchampionship.org/championship-schedule>

# Main Point of Contact – America Center and Edward Jones Dome

- **FIRST Robotics Competition**
- Volunteer Coordinators assigned to pit & field areas.
  - These individuals are your go-to contact (Point Person) throughout the event and will manage your breaks.
  - They are in **light blue shirts**. (judges are in dark blue)
- You may also be managed by a **lead volunteer** who will guide you through your role.
- Touch base with your Point Person before leaving for the day.
- Have to miss a shift? Call (314) 669-4865, please include your first and last name, program, role, and detailed message.



# Main Point of Contact – America Center and Edward Jones Dome

- **FIRST LEGO League**
- Contact prior to Arriving
  - **Kathy Levine**
  - [klevine@firstinspires.org](mailto:klevine@firstinspires.org)
- Upon Arrival
  - Please refer to your pre-event information packet or pick-up a copy from Registration or Kathy Levine onsite to learn who your Point of Contact is and where to report each day
- Touch base with your Point of Contact before leaving for the day.
- Have to miss a shift? Please call Kathy Levine, number provided in the pre-event information packet.

- **FIRST Tech Challenge**
  - Vince Frascella
  - [vincent.frascella@baesystems.com](mailto:vincent.frascella@baesystems.com)
- **FIRST LEGO League Jr.**
  - Kristen MacCulloch
  - [kmacculloch@firstinspires.org](mailto:kmacculloch@firstinspires.org)

# America Center and Edward Jones Dome - Volunteer Café Hours

Tuesday 4/26	Wednesday 4/27	Thursday 4/28	Friday 4/29	Saturday 4/30
<b>Breakfast:</b> 6:00 AM – 9:00 AM	<b>Breakfast:</b> 6:00 AM – 9:00 AM	<b>Breakfast:</b> 6:00 AM – 9:00 AM	<b>Breakfast:</b> 6:00 AM – 9:00 AM	<b>Breakfast:</b> 6:00 AM – 9:00 AM
	AM Break: 10:00 AM – 12:00 PM	AM Break: 10:00 AM – 12:00 PM	AM Break: 10:00 AM – 12:00 PM	AM Break: 11:00 AM – 12:00 PM
<b>Lunch:</b> 11:00 AM – 2:00 PM	<b>Lunch:</b> 11:00 AM – 2:00 PM	<b>Lunch:</b> 11:00 AM – 2:00 PM	<b>Lunch:</b> 11:00 AM – 2:00 PM	<b>Lunch:</b> 11:00 AM – 2:00 PM
	PM Break: 2:00 PM – 5:00 PM	PM Break: 2:00 PM – 5:00 PM	PM Break: 3:00 PM – 6:00 PM	PM Break: 2:00 PM – 5:00 PM
<b>Dinner:</b> 5:00 PM – 8:00 PM	<b>Dinner:</b> 5:00 PM – 8:00 PM	<b>Dinner:</b> 5:00 PM – 7:30 PM	<b>Volunteer Night Out:</b> 6:00 PM – 9:00 PM	<b>Dinner:</b> 5:00 PM – 8:00 PM

*We make every effort to accommodate common dietary restrictions such as gluten free and vegetarian. Please note that due to the large size of the kitchen providing our catering, gluten free meals cannot be guaranteed from cross contamination.*

# Union Station - Volunteer Café Hours

Tuesday 4/26	Wednesday 4/27	Thursday 4/28	Friday 4/29	Saturday 4/30
<b>Breakfast:</b> 6:30 AM – 8:30 AM	<b>Breakfast:</b> 5:00 AM – 7:00 AM	<b>Breakfast:</b> 5:30 AM – 7:30 AM	<b>Breakfast:</b> 5:30 AM – 7:30 AM	<b>Breakfast:</b> 6:00 AM – 8:00 AM
<b>AM Break:</b> 8:30 AM – 11:30 AM	<b>AM Break:</b> 7:00 AM – 11:30 AM	<b>AM Break:</b> 7:00 AM – 11:30 AM	<b>AM Break:</b> 10:00 AM – 12:00 PM	<b>AM Break:</b> 10am – 12pm
<b>Lunch:</b> 11:30 AM – 1:30 PM	<b>Lunch:</b> 11:30 AM – 1:30 PM	<b>Lunch:</b> 11:30 AM – 1:30 PM	<b>Lunch:</b> 11:30 AM – 1:30 PM	<b>Lunch:</b> 11:30 AM – 1:30 PM
<b>PM Break:</b> 1:30 PM – 4:00 PM	<b>PM Break:</b> 1:30 PM – 4:30 PM	<b>PM Break:</b> 1:30 PM – 4:30 PM	<b>PM Break:</b> 1:30 PM – 5:00 PM	<b>PM Break:</b> 1:30 PM – 5:00 PM
<b>Dinner:</b> 4:00 PM – 6:00 PM			<b>Volunteer Night Out:</b> 6:00 PM – 9:00 PM	

*We make every effort to accommodate common dietary restrictions such as gluten free and vegetarian. Please note that due to the large size of the kitchen providing our catering, gluten free meals cannot be guaranteed from cross contamination.*

# Campus Map

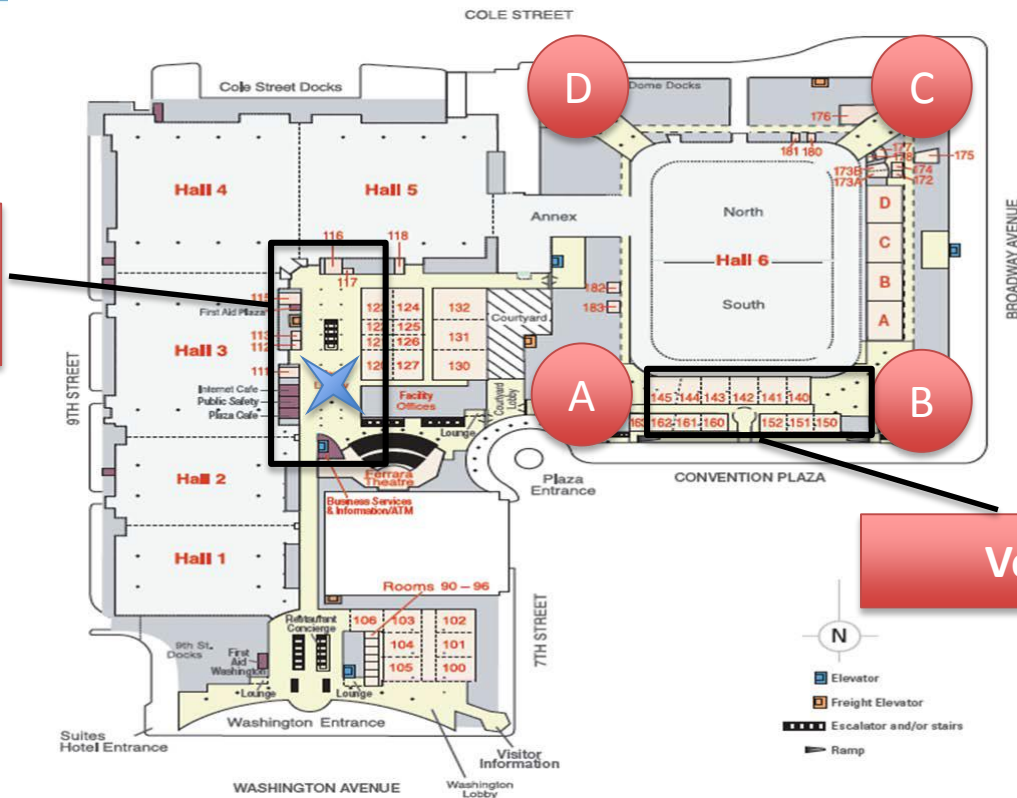
Hotel greeters will be at the airport to hand out maps and information!



To access the campus map online:  
[http://championship.localhost/competition-schedule?qt-campus\\_maps=0#qt-campus\\_maps](http://championship.localhost/competition-schedule?qt-campus_maps=0#qt-campus_maps)

# Americas Center and Edward Jones Dome – Area Map

Plaza Lobby -  
Registration



Volunteer Central



## Edward Jones Dome - Entrances

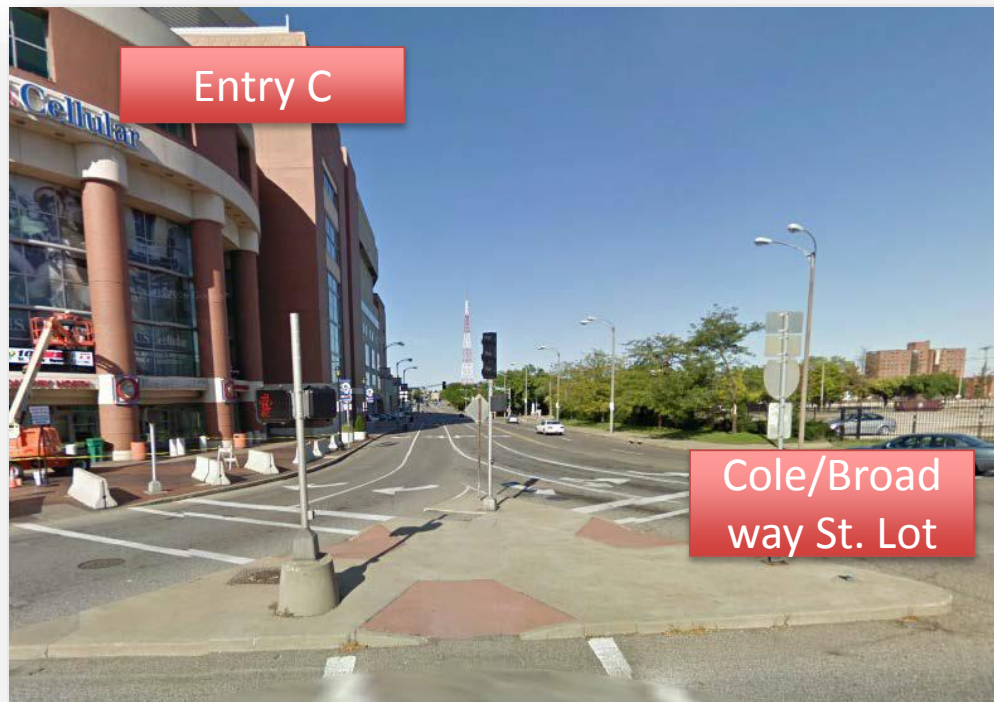


Volunteer entrance "A"  
**Registration is in the Plaza Lobby**



Volunteer entrance "C",  
closest to **Volunteer parking lot on the corner of Cole and Broadway St**, follow to Plaza Lobby

# Edward Jones Dome – Parking Options



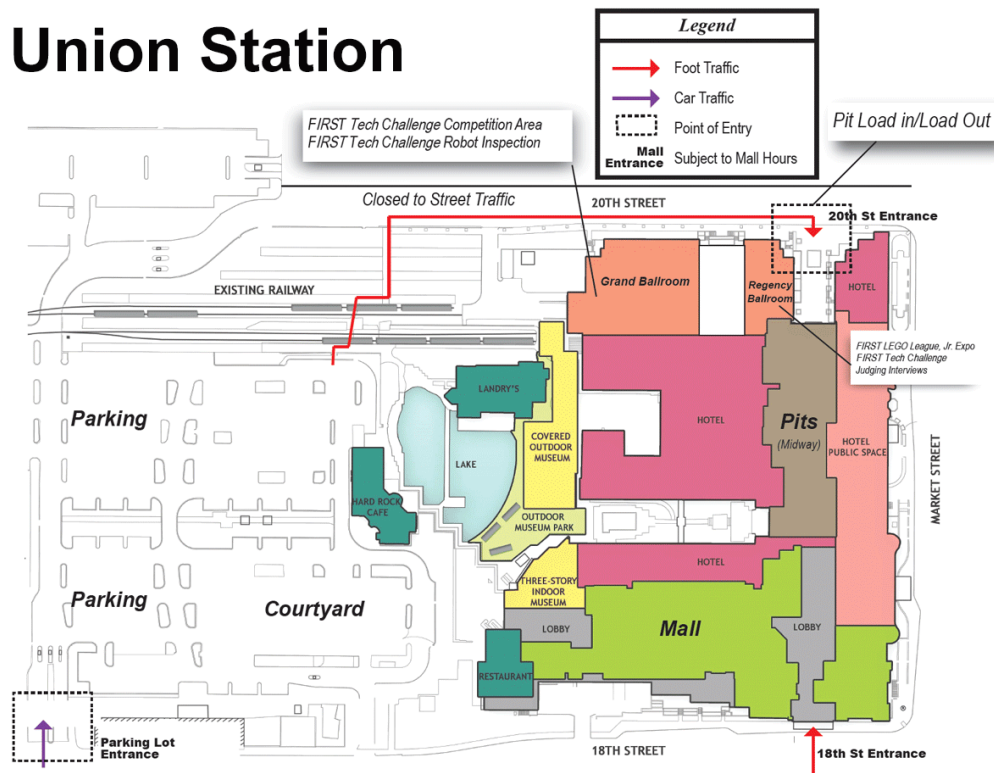
**Cole/Broadway St. Lot**  
Parking lot is located at  
1010 N. Broadway.

**Covered Parking** in the  
garage is available for  
\$10.00/Day near  
entrance "A".

**Uncovered Parking**  
\$5.00/Day, N 7<sup>th</sup> Street.

# Union Station - Area Map

## Union Station

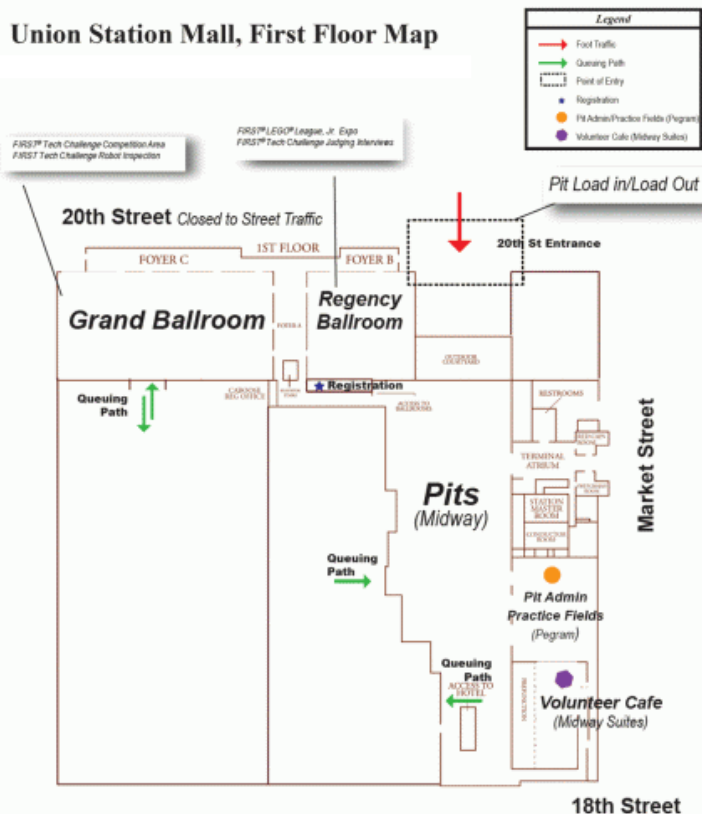


To access the Union Station map online:  
<http://championship.localnk.rocks/championship-schedule#block-block-60>

# Union Station - First Floor Map

To access the Union Station map online:  
<http://championship.ocalink.rocks/championship-schedule#block-block-60>

Union Station Mall, First Floor Map



# Volunteer Night Out

In appreciation of all the hard work of our Championship volunteers, please join us in celebration at the Ballpark Village. Stop by from 6-9pm to relax and share a few stories and laughs with the *FIRST* Volunteer Family!

- Friday, April 29, 2016 6pm-9pm
- Ballpark Village – **PBR Barn**
  - 601 Clark Ave  
St. Louis, MO 63102  
2<sup>nd</sup> Floor
  - <http://www.stlballparkvillage.com/>
- MetroLink stop: Stadium
- *You MUST bring your badge.*
- This event is for Championship Volunteers.
- Please RSVP to let us know if you'll be joining us.





## **Innovative! Hands-On! Fun!**

Come check out the Innovation Faire during the *FIRST* Championship located at the Marriott Grand hotel! The Innovation Faire is a dedicated venue for our sponsors, suppliers, alliances and scholarship providers to connect with *FIRST* Championship participants. There will be hands-on exhibits, dynamic speakers, scholarship and alumni information, and amazing inventions. You won't want to miss it! Open Wednesday through Saturday. Come join us!

For more information: <http://www.firstchampionship.org/welcome#block-block-52>



# Closing Ceremony and Finale

**Saturday, April 30<sup>th</sup>**

**6:30 – 10:00pm**

**In and around Americas Center and  
Edward Jones Dome**

- YOU MUST HAVE YOUR BADGE, your badge gets you your seat
- Seating is first come first serve

Please email [volunteer@firstinspires.org](mailto:volunteer@firstinspires.org)  
or call 800-871-8326 for information or  
questions.

Find general info about **FIRST** at:  
[www.firstinspires.org](http://www.firstinspires.org)

Find general information for **FIRST  
Championship** at:  
[www.firstchampionship.org](http://www.firstchampionship.org)

Find general **FIRST Volunteer Resources**  
and forms at:

[www.firstinspires.org/resource-  
library/volunteer/general-volunteer-  
resources](http://www.firstinspires.org/resource-library/volunteer/general-volunteer-resources)

Find general **St Louis visitor information**  
at:

[www.explorestlouis.com](http://www.explorestlouis.com)

Find a **Virtual Tour of St Louis** at:  
[http://data.explorestlouis.com/tour/slcc\\_tour.  
html](http://data.explorestlouis.com/tour/slcc_tour.html)

# Thank You!