

## 2026 KICKOFF SELECTION INSTRUCTIONS

This guide is intended to help teams walk through the process of selecting their Kickoff event or providing information on where to ship their Kickoff Kit if they are not attending a local Kickoff event.

**REMINDER:** Teams that select they are attending a Kickoff event will be required to enter a shipping address regardless, so in case the team registration fee is not secured by the [MySite rollover date](#), the Kickoff Kit will be removed from the kickoff shipment and will be shipped to the address provided (MySite shipment) for an [additional fee](#). MySite shipments will not be sent until after kickoff and the additional fee has been paid.

1. Lead Coach 1 or 2 logs in to their [FIRST Dashboard](#)

The screenshot shows the FIRST Dashboard interface. At the top, there's a header with the word 'DASHBOARD'. Below it are four main navigation tabs: 'MY TEAMS', 'PARENT/GUARDIAN - YOUTH', 'VOLUNTEER REGISTRATION', and 'MY CLASS PACK ACCOUNT'. Under 'MY TEAMS', there are several buttons: 'CREATE NEW TEAM(S)', 'GIVE TO FIRST MISSION', 'REGISTERING YOUTH FAQ', 'RETURNING TEAMS', 'ACCESS THINKSCAPE', and 'SHOPPING CART' with a red badge showing '24'. Below these buttons is a 'Teams List' section with pagination controls (1, 2, 3) and a 'Sort by Team: Date' dropdown. The main content area shows details for 'FRC Test #3' (Team #16016, FIRST Robotics Competition, Rookie). It has sections for 'Team Options' (Outstanding Tasks (2), Team Information, Payment & Product, Certificates & Awards), 'Team Finances' (Shopping Cart, Payment/Product (Receipt), Funds & Grants \$0.00, Credits \$0.00, Review Outstanding Tasks, Finance Options), 'Team Contacts/Roster' (Primary Contacts 2, Youth Members 0, Other Contacts 0, Invite Contacts, Contact Options), and 'Team Events' (No registered events, Review Outstanding Tasks, Event Options dropdown). The 'Event Options' dropdown is open, showing 'View Team Events', 'Founder's Reception', 'Kit & Kickoff' (highlighted with a red box), and 'Event Experience'. A red arrow points to the 'Kit & Kickoff' option. Below the main content area, there's a preview of 'FRC Test #4' (Team #16002, FIRST Robotics Competition, Rookie).

2. Under “Team Events” click blue “Event Options” box
3. Select the “Kit & Kickoff” option

4. Select a response to the question: “Will you be attending a Kickoff?”

< Back to Dashboard

**Kit & Kickoff**

Replacement Parts

Passwords/Voucher Codes

Prior Season Passwords/Vouchers

The 2026 **FIRST®** Robotics Competition Kickoff will be held on Saturday, January 10, 2026.

Teams must select one of two options for receiving their Kickoff Kit:

1. Pick up at a Local Kickoff (no additional fee)
2. MySite - Kit shipped to the address provided below (at an additional fee)

**Pick up at a Local Kickoff:** Your Kickoff Kit will only be shipped to the Local kickoff if your team registration fee is secured by the payment deadline. If your registration fee is not secured by the [payment deadline](#), your Kickoff Kit will be removed from the kickoff shipment and will be shipped to the address provided below (MySite shipment) for an additional fee. Mysite Kickoff Kits are not shipped until after Kickoff and registration and MySite shipping fees have been paid or secured by purchase order. Teams are responsible for any duties, fees, and taxes. There is no guaranteed delivery date.

**MySite – Kickoff Kit shipped to address provided:** Your Kickoff Kit will be shipped to the address provided below for an additional fee. Kits are not shipped until after Kickoff and registration and MySite shipping fees have been paid or secured by purchase order. Teams are responsible for any duties, fees, and taxes. There is no guaranteed delivery date.

Please visit the [FIRST Robotics Competition Kickoff](#) page for additional information including who is eligible to pick up the kit, MySite fees, and more.

Will you be attending a Kickoff?

No Yes

5. If “No” is selected, additional fields will appear requesting a shipping address for where to send your team’s Kickoff Kit. Enter information and click “Submit”

6. If “Yes” is selected, the following fields will appear:

Will you be attending a Kickoff?

No Yes

Local KickOff Location

Please Select or Type

Number of people attending

Will you be picking up your kit at your local kickoff event?

No Yes

**SUBMIT**

- a. Select the Kickoff location the team is attending, the number of people from the team attending, and whether you will be picking up a Kickoff Kit at the Kickoff event.

- b. If you are picking up a Kickoff Kit at the event, click “Yes” and you will be prompted to enter a shipping address.
- A shipping address is required in case the registration fee is not secured by the MySite deadline, the Kickoff Kit will be removed from the kickoff shipment and will be shipped to the address provided (MySite shipment) for an additional fee.

Will you be picking up your kit at your local kickoff event?

MySite FedEx Tracking Information (Field will populate when kit is shipped).

What Type of Delivery?

All fields are required (unless otherwise indicated)

An address is required for all teams. For teams who choose a Kickoff pickup, the address will not be used unless payment is not secured by the payment deadline. Teams that have not secured their registration fee by the deadline will have their kit shipped to this address for an additional fee. See the [Kickoff webpage](#) for more information.

Ship To Attention Name

Shipping Address 1

Shipping Address 2