Use this checklist to gather information about a team member who needs support. If there is something you don’t know, make a plan about how to get the information and who to ask (the family, a team member’s school day teacher, or the team member). Use the information gathered to decide what additional supports could be put in place.

### Strengths and Interests

- Strengths
- Interests
- Favorite Activities, Books, or Characters
- What People Like About the Team Member
- What Makes the Team Member Laugh

### Areas of Support

- Least Favorite Activities and Environments (e.g., loud sounds, crowded spaces)
- Things That are Difficult
- Times When the Team Member Needs Help (e.g., hearing in noisy environments)
- Things That are Scary or Unpleasant (e.g., large events, public speaking)

### Accommodations (Things that Help the Team Member...)

- Get Involved
- Calm Down
- Figure Something Out
- Try

### Communication Supports

- Preferred Method (words, pictures, gestures)
- How the Team Member Gets Needs Met
- How the Team Member Asks for Help
- How the Team Member Interacts with Others

### Assistive Technology (Family will provide some equipment)

- Adaptive Equipment (curved utensil, modified power tool grip)
- Communication Devices (iPad, Picture Exchange Communication System)
- Mobility Supports (walker, map of room/facility)

### Medical Needs

- Medical Needs Support Plan
- Emergency Action Plan
- Documentation from Physician (allergies, required meal substitutions)