# FIRST® LEGO® League Explore Volunteer Role Descriptions

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| Ceremony Assistant | - Sets up and executes the closing celebration (required)  
- May also set up and execute the opening ceremony (if applicable)  
**Prerequisite:** FIRST experience preferred  
**Minimum Age Requirement:** 21 | Festival Organizer                |
| Emcee              | - Serves as the public voice of the event  
- Provides anecdotal announcements about teams that helps to put them at ease while keeping the audience engaged  
**Prerequisite:** FIRST LEGO League experience preferred, but not required  
**Minimum Age Requirement:** 18 and post HS or equivalent | Volunteer Coordinator            |
| Floater            | - Provide assistance in various areas as determined by the manager of event-day volunteers  
- Often helps with last-minute tasks as identified by event staff and key volunteers.  
- Floaters often fill specific volunteer positions for 'no show' volunteers and serve to fill-in to allow volunteer breaks  
- Floaters can be useful as messengers, problem solvers, and guides. They may also enjoy distributing pins, medals and trophies. They also might staff food stands and help with overall clean-up  
**Prerequisite:** FIRST LEGO League experience helpful, but not required  
**Minimum Age Requirement:** Dependent upon role assigned | Volunteer Coordinator            |
| Head Reviewer      | The head reviewer is responsible for training the reviewers, overseeing the reviewing process and ensuring that teams receive the correct award that the reviewers selected  
**Prerequisite:** FIRST LEGO League Explore reviewing experience  
**Minimum Age Requirement:** 21 | Volunteer Coordinator            |
| Load In/Load Out   | - Helps set-up or breakdown the event  
- May be assigned to set-up or breakdown a specific area of the event  
- This is a physically active role and requires the ability to lift a minimum of 15lbs  
**Prerequisite:** FIRST experience not required  
**Minimum Age Requirement:** 13 | Volunteer Coordinator            |
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| **Reviewer**         | - Visits teams in the main festival display area and/or meet with teams in a separate area  
                    | - Asks team members about their team journey, their model, and their team poster  
                    | - Provide positive feedback and write down notes to help with awards later  
                    | - Help to assign awards to the teams from the approved award list  
                    | - Participates in the closing ceremony  
                    | **Prerequisite:** FIRST experience preferred, but not required  
                    | **Minimum Age Requirement:** 15, 18 preferred | **Head Reviewer** |
| **Team Activities**  | - Help to supervise the activities available for team members and spectators at the festival  
                    | **Prerequisite:** FIRST experience not required  
                    | **Minimum Age Requirement:** 15 | **Volunteer Coordinator** |
| **Team Queuer**      | - Manages team traffic to and from the reviewing areas and may also help transport team models if needed  
                    | - May need to restrict access to reviewing rooms from unauthorized individuals  
                    | - Helps keep teams in order and ready to be seen by reviewers  
                    | - This person should be very aware of the schedule and needs to be able to keep track of more than one thing at a time  
                    | **Prerequisite:** FIRST experience preferred, but not required  
                    | **Minimum Age Requirement:** 15; 13 with Parent | **Volunteer Coordinator** |
| **Volunteer Coordinator** | - Responsible for the onsite management of event-day volunteers, including setting up registration for volunteers, managing any walk-on volunteers, and problem-solving  
                          | - Works closely with the Tournament Director and venue on all volunteer logistics, including pre-event planning and communication  
                          | - Please note, this is a key position that involves a large amount of work in advance of the event.  
                          | **Prerequisite:** Basic knowledge of FIRST and volunteer roles and responsibilities. Key volunteers require advanced training as prescribed by FIRST headquarters. FIRST Data Protection training required  
                          | **Minimum Age Requirement:** 21 | **Festival Organizer** |

**Volunteer Minimum Age Requirement**
The minimum age requirement for a FIRST volunteer is **13 years old**. A minor must have a parent or guardian give written permission to volunteer and minors must work in pairs as assigned by FIRST in accordance with the FIRST Youth Protection Program policy.

** Not all roles are offered at every event. Check with your volunteer coordinator for more information.