

Surrogate Kit Pick-up Letter
(must be printed on School or Sponsor letterhead)

TO: *FIRST*
Team Support/Operations
200 Bedford Street
Manchester, NH 03101
Fax 603-206-2097
FIRSTroboticscompetition@firstinspires.org

RE: Request for Surrogate Kit Pick-up

Team number _____ Team name _____

Registered to pick up a Kit of Parts at the _____ Kickoff

Is unable to attend and asks that their kit be released to:

Adult Name _____

Phone Number _____

Team Number _____

Team Name _____

I understand that this letter must be received at *FIRST* by **January 04, 2018** to be effective.

Signed: Team Lead Coach/Mentor 1 _____

Print name: _____

OR

Signed: Team Lead Coach/Mentor 2 _____

Print name: _____

