



Surrogate Kit Pick-up Letter
(must be printed on School or Sponsor letterhead)

TO: FIRST
Team Support/Operations
200 Bedford Street
Manchester, NH 03101
Fax 603-206-2097
FIRSTroboticscompetition@firstinspires.org

RE: Request for Surrogate Kit Pick-up

Team number _____ Team name _____

Registered to pick up a Kit of Parts at the _____ Kickoff

Is unable to attend and asks that their kit be released to:

Adult Name _____

Phone Number _____

Team Number _____

Team Name _____

I understand that this letter must be received at *FIRST* by **December 30th, 2019** to be effective.

Signed: Team Main Contact _____

Print name: _____

OR

Signed: Team Alternate Contact _____

Print name: _____