## Edina Robotics FIRST® Team 1816 – The Green Machine

Fundraising and Sponsorship





#### **Step 1: Finding Potential Targets**

- Anyone can sponsor a FIRST team
  Potential donors are everywhere
  - Local community businesses and retailers
  - Parents' employers (and friends too!)
  - Technology companies
  - Any major employer
    - Regardless of trade

Remember... start early!

No one will want to fundraise during the six week build!



## Step 2: Preparing Your Marketing Materials

# Prepare a Sponsorship Folder or Packet

- Your packet should include information including:
  - The benefits of sponsoring a *FIRST* team specifically yours!
  - Team information
    - Name of robot, school name, etc.
    - Brief team overview
    - "FIRST information
    - A Team giveaway item (button, t-shirt, et al)
  - Technical Information
  - Information about your Sponsorship Levels: Spell out what sponsors receive for their donations (i.e. at the \$2500 Silver Level the sponsor's name appears on the pit banner)
  - A specific request for sponsorship. State what you would like in terms of dollars or donations.



You won't get everything that you ask for, but if you don't ask, you won't get anything!

#### Contact Information



Edina Robotics FIRST Team 1816
The Green Machine

www.edinarobotics.com www.mnfirstregional.org contact@edinarobotics.com

#### About our team:



Edina Robotics FIRST Team 1816-The Green Machine, is a group of 36 Edina High School students who utilize

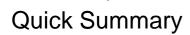
**Images** 

their interests in math, science, engineering, computer programming, media, web design, animation, corporate finance, marketing and business to compete in the *FIRST* Robotics Competitions. The team formed in the fall of 2005 and is now in its seventh year.

#### The Green Machine:

- Hosts "Minnesota Splash," a pre-season event. In 2011, we moved to webinars streamed via the Microsoft Technology Center, Edina. This new format enabled us to reach outstate Minnesota as well as teams in the Twin Cities metropolitan area.
- Each season builds a complex robot capable of competing in the FIRST competitions.
- Is instrumental in the success of the annual doubleregional competitions at the University of Minnesota.
- Is a valued alliance partner, advancing to final elimination rounds in most Regional competitions.
- Team Website consistently wins "Best Website" and Excellence ratings at Regional and Championship events
- Won the Autodesk Visualization animation award at the 2009 Minnesota North Star Regional.
- Winners of FIRST's most prestigious award, the Chairman's Award, at the 2008 Minnesota Regional Competition and the Regional Engineering Inspiration Award, 2011 Lake Superior Regional Competition.

"Zeus on the Field"



#### **Robot Information**





Edina Robotics FIRST Team 1816

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www.edinarobotics.com contact@edinarobotics.com

#### What does our FIRST team do?

Fundraising and Outreach

- We seek corporate sponsors to underwrite team operations
- Team members present to sponsors
- The team enthusiastically drives STEM activities community-wide

- Robot Build
- Each year a new challenge is released
- Six weeks to build and program a new robot
- Robots designed and built from scratch by high school students grades 10-12
- Programming in C++, Java and/or LabVIEW

#### Competition

- Teams compete
   with their
   robots at
   regional and
- state tournaments

#### Meet **Zed**, our 2013 robot:

#### Climbing Hooks

- ·Pair of hooks lift robot off the ground
- •Scores bonus points at the end of the game

#### Augers

- ·Store Frisbees before shooting at goal
- Custom made, 3D printed by 1816 sponsor Stratasys
- Designed by our Computer-Aided Design

#### Frisbee Shooter

- Powered by two rubberized wheels
- Frisbees moved from augers to shooter by a belt
- •Spinning wheels vs. solid wall gives the Frisbee spin

#### Vision Tracking

- Robot camera automatically aims shooter at the goals
- Target tape outline reflects green light from robot
- Computer "sees" goal outline and aims shooter automatically



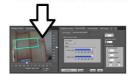




 Omnidirectional wheels allow Zed to turn and slide in any direction

Extremely maneuverable





#### **Step 3: Making Contact**

# Request a meeting with the executive who has responsibility for community outreach or handles Community sponsorships

- <sub>-</sub>Call
- Email
- <sub>-</sub>Mail
- Face-to-face

If the executive cannot meet with you immediately, be sure to mail or drop off the information packet and your contact information for follow-up.

- Always offer to give a presentation and demo to show your robot
  - This is highly recommended, most executives will be impressed!

The more companies contacted, the better the chances of getting a sponsorship



#### Step 3: Making Contact

## Presentations are Fun!

But only if:

#### PRACTICE!

A business presentation is not the time to rehearse what you want to say

- Send a small group (3 4 people) to represent the team.
- Wear your team uniform.

#### Talk about:

Your FIRST team
Why you need their sponsorship
What is in it for them as a sponsor
Mention the names of the team's
other sponsors
Other fundraising you've done and
state the results

## Remember:

Eye contact
Stay organized
Clear and concise
Be yourself

#### Optional:

If this is an arranged visit, ask if you can bring your robot. Include a fresh battery in your go-to-demo kit!

Be sure to highlight unique elements about your team



#### Step 4: The Follow Up

- What to do if a company doesn't respond?
- After 3 4 business days, re-contact the company
- Send an email or call the executive
  - Remind them of the meeting or information you sent
  - Offer to answer any questions
  - Give them more info about sponsorship benefits
  - Always thank them for their time and interest

You don't want to pester a company, But don't let them forget about you either



#### Step 5: Reward Them

# Thank and Reward your sponsors!

- Put their logo everywhere (pit signage, website, social media)
  Gift baskets (team shirts, pictures, buttons, etc.)
- Build a relationship
  - Keep them updated on your progress
  - Offer to present to their employees at corporate events
- Represent them well, mention them by name when interviewed by media

Sponsors on-board by early December should be entered into TIMS by your team's main contact. This information is used in the *FIRST* Program Books distributed at competitions. Sponsors like seeing their name here.



Step 6: Engage

Maintain an ongoing dialog with your sponsors

Ask if your team can attend company events and demonstrate your robot

Join with them on community service events

Invite sponsors to your team's outreach events

#### Some Miscellaneous Things to Consider

# Not all Sponsorships must involve money!

A sponsor or donor can also...

Supply your team with volunteers and mentors

Offer work space and storage

Supply materials and equipment

Donate food

Offer a discount on needed materials and items

Many times, businesses are happy to offer "in-kind" goods and services. Be sure to add-up the cost of their donations to determine their 'level' of sponsorship

Having to spend less money can be just as valuable as having money to spend



#### **Team Fundraisers**

# Other Ways to Raise Money

- Bake sales
- Silent Auctions
- Spaghetti Dinners
- Run Concessions Stands
- Organize and run a rummage or a garage sale
- Collect recyclables and return to a recycling center for cash
- Bag groceries for tips
- Car washes
- Restaurants often offer community groups fundraising nights.
- They will share a percentage of proceeds with your team.
- Ask at chains like Chipolte and Noodles local restaurants, too.
- Sales of seasonal items like wreaths and poinsettias

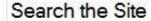


#### Websites and Social Media

# A website can be a very effective way to...

- **Communicate**
- \_Advertise
- Show sponsors how much your team appreciates their support
- Social Media: Be selective.
  - Facebook
  - Twitter
  - Instagram
  - **Vine**
  - YouTube and other video sites
  - Tumble
  - Pinterest









**ABOUT US** 

FIRST® ACTIVITIES

RESOURCES

MEDIA TEAM RESOURCES

# **S**PONSORS















## BLOG





LARSEN





#### News

News Releases

Blog



1816 has a mobile site:

#### Green Machine T-shirt Sightings Around Town

Posted by Lauren on October 14, 2012

The Green Machine was out picking up trash and trimming up trees on Saturday October 13 as part of the 4th annual Edina Day of Service. It was really nice to spend the day with people from one of our sponsors, Dow Water & Process Solutions. This year we've really stepped up our commitment to working with our sponsors and other community groups to have a greater positive impact on our community. In just a couple of weeks, we'll partner up again with Dow to package sandwiches and other food items as part of community night at VEAP (Volunteers Enlisted to Assist People).

We'll also join with other volunteers to make "Star Wars Day" at the Ridgedale Library a space fantasy come to life. At the same time, we haven't forgotten about our robots. Fall is a busy to take our robots to different events. We are in the process of fixing our 2009 robot, Zeus, who still captivates attention as it zooms around 'dumping' balls on its audience. We are also attempting to make the drive train more efficient on our 2012 robot, Zephyr. Plus, work continues on making our mecanum drive robot functional. That really is sharpening



#### The Dos and Don'ts

DO:

DON'T:

Stay organized

Be professional (and gracious)

Ask many companies

Use your website and social media

Represent *FIRST* well

Wear Your Team Uniform to present

Get Discouraged

Pester companies

Lose information

Think that a little work will be highly rewarded. You will get back what you put in.



How to Contact Us

## Questions?

Contact The Green Machine at: contact@edinarobotics.com

Facebook: The Green Machine

Via Twitter: @FIRSTteam1816

## Other good resources:

Usfirst.org

Chiefdelphi.com

