Volunteer Role Descriptions

**Closing Ceremony**

**Floaters**

**Load In/Out**

**Reviewers**

**Team Activities**

**Team Escorts**

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**Closing Ceremony**

Assists with set-up and tear-down of auditoriums or halls used for closing ceremonies. Assists with the organized, controlled flow of traffic into and out of hall; assists with traffic control during awards presentation.

Benefits of the position:

- High visibility role
- Significant level or responsibility
- Provides an opportunity to contribute to the flow of the Expo

Required Skills and Experience:

- Ability to collaborate with others and work as a team

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**Floaters**

Covers various roles based on needs as they arise including: Registration, Traffic Control, Messenger, and Team Escort. Floater may be reassigned if a volunteer does not show up or needs to leave due to an emergency or illness. This is a critical role.

Benefits of the position:

- Provides an opportunity to experience more than one role

Required Skills and Experience:

- Flexible, "go with the flow" attitude
- Ability to work as part of a team and be an effective communicator
- Ability to jump into a physically demanding role
**Load In/Out**

Assists with set-up/load-in of Expo area as well as breakdown/load-out at end of day.

Benefits of the position:

- Provides an opportunity to contribute to the success of the Expo flow

Required Skills and Experience:

- Physically demanding role; ability to stand for long periods of time

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**Reviewers**

Reviews the teams' models and Show Me Posters, then collaborates with other Reviewers to assign awards to all teams. Will join other reviewers on stage at the Closing Ceremonies to hand out awards at High Fives.

Benefits of the position:

- High visibility role
- Significant level of responsibility
- Provides an opportunity to positively impact quality of event
- Interacts with teams and team members

Required Skills and Experience:

- Outgoing personality
- Strong assessment skills
- Strong interpersonal/communication skills
- Ability to effectively relate to youth aged 6-10 and be a role model at all times
- Knowledge of awards process
- Experience working with youth ages 6-10 and/or FIRST® LEGO League Jr. experience preferred

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**Team Activities**

Assist with set-up and break-down of team activity space. Oversees activity area. Assists with organized rotation of teams in and out of each activity.

Benefits of the position:

- Provides an opportunity to work and interact with teams
- Provides an opportunity to contribute to the success of the Expo by helping to maintain pace
- Significant level of responsibility
• High visibility role

Required Skills and Experience:
• Outgoing personality
• Strong personality
• Strong interpersonal/communication skills
• Ability to effectively relate to youth aged 6-10 and be a role model at all times

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**Team Escorts**

Help keep event flowing and on time. Assists teams with finding table space in Expo areas as well as the way to other areas of the Expo: activities, reviewing rooms, closing ceremonies, etc. This person should be very aware of the schedule, and needs to be able to keep track of more than one thing at a time.

Benefits of the position:
• Provides an opportunity to work and interact with teams
• Provides an opportunity to contribute to the success of the Expo flow
• Significant level of responsibility
• High visibility role

Required Skills and Experience:
• Strong leadership, interpersonal, and communication skills
• Ability to collaborate with others and work as a team
• Self-directed individual
• Physically demanding role; ability to stand for long periods of time