Mobile Device Instructions

Helpful Tip: If your drop-down menus will not open, try turning your device horizontally (sideways) to the landscape orientation view.

Parents / Guardians*

**Parent / Guardians new to FIRST and registering their youth for the first time:**

1. Visit [www.firstinspires.org](http://www.firstinspires.org) and click the three lines in the top-right corner
2. Select “Register” from the drop-down menu
3. Create an account with your name, DOB, and email address (NOT your child’s information)
4. Once your account is created and activated, click the three lines in the top-right corner
5. Select “Log in” from the drop-down menu
6. Once you are logged into your account dashboard, Click the ⬇️ icon
7. Click “Add Youth”
8. Enter your youth’s profile information and click the blue “Next” button
9. Enter your youth’s school information and click the blue “Next” button
10. Click the blue “Accept” button at the bottom of the Consent and Release Form
11. Select program and enter your youth’s team number on the “Apply to Team” page – if you do not know your youth’s team number, please contact the Lead Coach/Mentors to request this information

**Returning Parent / Guardians re-registering their youth:**

1. Visit [www.firstinspires.org](http://www.firstinspires.org) and click the three lines in the top-right corner
2. Select “Log in” from the drop-down menu
3. Once you are logged into your account dashboard, Click the ⬇️ icon
4. Click the “Youth Options” drop-down next to your youth’s name and select “Youth’s Consent & Release”
5. Click anywhere on the “2021 FIRST Consent & Release” title to expand it.
6. Click the blue “Accept” box
7. Click back to dashboard
8. Select the “Youth Options” drop-down next to your youth’s name and select “Apply to a Team”
9. Select the program and manually type in the team number.
10. Click “Apply”
Parents / Guardians

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3. Create an account with your name, DOB, and email address (NOT your child’s information)
4. Once your account is created and activated, click the three lines in the top-right corner
5. Select “Log in” from the drop-down menu
6. Once you are logged into your account dashboard, Click the icon
7. Click “Add Youth”
8. Enter your youth’s profile information and click the blue “Next” button
9. Enter your youth’s school information and click the blue “Next” button

This is the Parent/Guardian section to add youth. Coach/Mentors please do not select "Add Youth" from this section to add team members to your team. Please go to the Team Contacts/Roster section on your dashboard to invite/accept team members.

Parent/Guardian: You can add children / minors for which you are the legal guardian of to view and manage all activities and legal requirements such as Team Participation and Consent & Release forms.
YOUTH PROFILE

MY INFORMATION

Youth Member Information

The information being asked on this screen is for the child that will be on the team.

All fields are required (unless otherwise indicated)

Youth Member's First Name:

Youth

Youth Member's Last Name:

Member

Address Line 1

Use parent/Guardian Address

200 Bedford St

Address Line 2

SUCCESSFULLY SAVED!

School

SCHOOL

Please Select

CURRENT GRADE IN SCHOOL (As of September 1st)?

Please Select

ELIGIBLE FOR THE SCHOOL FREE OR REDUCED LUNCH PROGRAM?

Please Select

GO BACK

NEXT
10. Click the blue “Accept” button at the bottom of the Consent and Release Form
11. Select program and enter your youth’s team number on the “Apply to Team” page – if you do not know your youth’s team number, please contact the Lead Coach/Mentors to request this information
Your Dashboard will now show “Application Pending” until the team’s Lead Coach/Mentor has accepted the youth application. Repeat process for additional students.